

UNIVERSAL LEAF TOBACCO COMPANY INCORPORATED

Job Posting: October 3, 2011
Location: Global Laboratory Services, Inc.
Job Title: Chemical Technician

Job Description:

The Chemical technician reports to the Standards Chemist and will be responsible for preparing and analyzing samples for chemical analysis.

Minimum Requirements:

- 4 year college degree in Chemistry, Biology or related field.
- Strong verbal and written communication skills.
- Excellent organization and problem solving skills.
- Must be detailed oriented.
- Basic computer skills (Microsoft Word, excel, etc.)
- ISO or GMP experience is desired.
- Must have excellent interpersonal skills.
- Must be flexible to work weekends and long hours as required.
- Excellent organizational, interpersonal, and technical skills.
- Must be able to make sound decisions and evaluate processes.
- Must be organized and team-oriented.

Job responsibilities include, but are not limited to:

- Perform routine tests within the Chemical lab including: sample preparation, data review and recording results.
- Conduct all testing and data analysis according to written procedures.
- Basic understanding and knowledge of testing techniques.
- Possess understanding of instrumentation and lab techniques to identify problems and support completion of work assignments.
- Good communication and team skills.
- Find areas of performance improvements and cost reductions for existing methods.
- Monitor processes and services levels to identify opportunities for continuous improvement.
- Perform other duties as assigned.
- Prepare all standards as needed.

All applicants must be authorized to work in the United States.

Applicants should contact:

Mauri Winegardner no later than October 11, 2011

Email Resume to winegam1@universalleaf.com